Wrocław, 07.12.2018

Crusar4People Association

Ul. Rdestowa 5

54-530 Wrocław

 **Company name**

**Company address**

Dear Sirs,

Acting on behalf of Crusar4People Association, 54-530 Wrocław, Ul. Rdestowa 5 (hereinafter referred to as „Association”) pursuant to:

1. entry into force on 25 May 2018 of the Regulation of European Parliament and Council of the European Union no. 2016/679 from 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free flow of such data and repealing Directive 95/46/EC (hereinafter: “General Data Protection Regulation” or “GDPR”).
2. The so far cooperation between us,

I hereby hand over to you all necessary information with respect of the General Data Protection Regulation.

I should be grateful if you would familiarize yourselves with the submitted by us Information Clause and subsequently, send us the signed document in a scanned format to the email address: iod\_s@crusar.eu or in hardcopy form to the address of Foundation:

Crusar4People Association,

Artur Dzięgielewski

ul. Rdestowa 5

54-530 Wrocław

Kind Regards

Artur Dzięgielewski

Personal Data Protection Inspector

INFORMATION CLAUSE

In accordance with the Regulation of the European Parliament and Council (UE) 2016/679 from 27.04.2016 on protection of individuals with regard to the processing of personal data and with regard to the free flow of such data and repealing Directive 95/46/EC (general data protection regulations) we hereby inform that regarding the matter concerning personal data storing, pursuant to the concluded agreement:

1. Personal Data Controller is Crusar4People Association zs. 54-530 Wrocław, ul. Rdestowa 5, registered in the Register of Associations maintained by the District Court for Wrocław-Fabryczna in Wrocław, VI Economic Department, under KRS number: 0000462197, with an assigned NIP number: 8943046066, Regon number: 022136917.
2. Data Protection Inspector is: Mr Artur Dzięgielewski. Data Protection Inspector is available at the address: iod\_s@crusar.eu
3. We have obtained personal data from the person who is the subject of such data. Indication of personal data is voluntary, however necessary for the conclusion and execution of employment contract, contract of mandate, contract of specific work and other named and unnamed contracts.
4. Personal data are processed for the purposes related to the realization and settlement of employment contracts, contracts of mandate, contracts of specific work and other named and unnamed contracts concluded with Crusar4People Association. with its seat in Wrocław at ul. Rdestowa 5, 54-530 Wrocław.
5. The scope of processing of data within the set of personal data includes: first and surname, address of residence or stay, series and number of identification card, telephone number, email address, names of parents, PESEL number.
6. Personal data may be made available to other entities than those authorized pursuant to the provisions of law. With respect to the processing of personal data for the purposes indicated in par. 4, personal data recipients may be in particular an entity providing legal services towards the Controller or one indicated by the Purchaser, carrying out banking activity, financial intermediary services, property management services, electronic post services, postal/courier services.
7. Personal data shall be stored for the period of contract validity, as specified in par. 4 and post completion of its duration, for the purpose of fulfilling legal obligations resting on the Controller, for the period of time compliant with the binding provisions of the law.
8. Persons who are the subjects of personal data are entitled to: Demand access to their personal data, amend them, delete or limit their processing, submit an objection towards their processing, transferring, withdraw consent at any time without an impact on the compliance with the law of the processing carried out prior to the withdrawal of a given consent, submit a complaint to the supervisory body (UODO), not be the subject of automation/profiling. Execution of the right to remove personal data is not possible in the event when the Controller is obliged by the provisions of law to further process personal data in the scope specified by the relevant provisions of the law for the purposes necessary for establishing, pursuing or protecting claims.

Data Controller: Purchaser

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